

AGENDA ITEM – 3H



MEMORANDUM

DATE: January 12, 2026
TO: Honorable Mayor and City Councilmembers
FROM: Jessica Jagoe, City Administrator
SUBJECT: Agenda Planning

Budgeted Amount:
N/A

Actual Amount:
N/A

Funding Source:
N/A

Council Should Consider

Council should discuss its next Work Session agenda.

Background

Per Council's adopted policy on agenda setting, please find the proposed agenda below for the upcoming meeting.

February 9th Work Session

- Land Use Application Concept Review
- Land Use Application Concept Review
- State of the City Policy
- 2027 Park Improvements
- Code of Conduct
- Agenda Planning (time sensitive)
- RCC/TCAAP Discussion

March 9th Work Session

- Volunteer Recognition Policy
- To Be Determined
- Agenda Planning (time sensitive)
- RCC/TCAAP Discussion

Attachment A is the list of topics that have yet to be discussed by Council and the 2025 ranking of priority topics. Staff will begin to work the higher priority items into upcoming Work Sessions sooner while putting the lower priority items to later discussions. Please note, this does

not reflect all items at Work Sessions as Staff will have necessary items for discussion, such as, budget discussions, concept plan reviews, or Public Works projects that need timely direction. Council may want to discuss whether any items need to be added to this list for future discussion or assign a future meeting for some of these items. This would need to be done by a majority consensus of Council.

Below is a running list of things Staff brings forward to Work Session annually, in recent years, we have shifted away from bringing some items forward unless needed, such as, the Pavement Management Update from Public Works. Note, these timelines may shift year to year. Most items discussed at Work Sessions are one-off items that may require multiple meetings but are usually not recurring.

- January
 - Legislative priorities
- February
 - None
- March
 - Initial guidance on next year's Public Works projects
- April
 - None
- May
 - None
- June
 - Follow up on next year's Public Works projects
- July
 - Capital improvement planning
- August
 - Operating budgets
- September
 - Operating budget and levy discussion
- October
 - State of the City (if planned for early following year)
- November
 - City-wide budget and fee schedule
 - Follow up on next year's Public Works projects
- December
 - Committee and commission appointments

Budget Impact

N/A

Attachment

Attachment A: Council Priorities

Attachment B: Agenda Setting Policy