

Attachment B

[CITY LETTERHEAD]

[Date]

[Permittee Applicant]

[Address]

Re. Right-of-Way Use Permit

Dear [Name of Permittee Applicant]

The City of _____ has received your inquiry or application for a public right of way use permit. It is the City's understanding that the company desires to construct a fiber optic cable communications system using the City's public rights-of-way to deliver data and communications content (i.e. broadband internet) service to City residents and businesses. Before constructing such a cable communications system, the company will need to obtain a cable communications system franchise. The City has delegated authority to the North Suburban Communications Commission ("NSCC") to negotiate and manage its franchises. Please contact NSCC's Executive Director, Jeff Ongstad, to commence the franchising process. His contact information is as follows:

North Suburban Communications Commission
2670 Arthur St
Roseville, MN 55113
651-792-7512
jongstad@ninenorth.org

The City will defer acting on the permit application pending completion of the franchising process.

Sincerely,

[Name]
City Administrator

c.