



MEMORANDUM

**DATE:** September 11, 2023  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Dave Perrault, City Administrator  
**SUBJECT:** Resignation of Clayton Zimmerman from Planning Commission

Budgeted Amount:	Actual Amount:	Funding Source:
\$	\$	

**Council Should Consider**

Motions to approve, table, or deny the following:

- Resignation of Clayton Zimmerman from the Planning Commission

**Background/Discussion**

Last month, Clayton Zimmerman submitted his resignation from the Planning Commission, creating an opening for an alternate.

The City will be advertising for applicants for the alternate seat in the October newsletter as well as on our website and social channels.

**Budget Impact**

N/A

**Attachments**

N/A