



MEMORANDUM

DATE: August 28, 2023

TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator

FROM: David Swearingen, P.E. Public Works Director / City Engineer

SUBJECT: 2024 PMP Street and Utility Improvements Project – Professional Services Agreement Amendment No. 1 with Bolton & Menk, Inc.

Budgeted Amount:	Actual Amount:	Funding Source:
\$3,001,100	\$3,001,100 (Feasibility Estimate)	PIR, Surface Water, Sanitary, Water, Special Assessments

Council Should Consider

Motion to approve, table, or deny the following:

- Professional Services Agreement Amendment No. 1 with Bolton & Menk, Inc. in the amount of \$23,000.

Background/Discussion

On August 14, 2023, City Council adopted Resolution 2023-040 ordering plans and specifications for the 2024 PMP in accordance with the recommendations provided in the project feasibility report. Bolton & Menk has provided a complete outline of the additional scope that corresponds with the feasibility report which includes trail and retaining wall work, adjacent wetland delineation, and Rice Creek Watershed District grant program administration. City staff has reviewed Attachment A, the Professional Services Agreement Amendment No. 1 and recommends City Council approval.

Budget

The additional scope of work for engineering services and construction costs was calculated into the feasibility total project cost estimate of \$3,001,100.

Attachments

Attachment A: PSA Amendment No. 1 with Bolton & Menk