



MEMORANDUM

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**DATE:** August 14, 2023  
**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Dave Perrault, City Administrator  
**SUBJECT:** Accept Resignation of the Public Works Maintenance Worker

|                  |                |                 |
|------------------|----------------|-----------------|
| Budgeted Amount: | Actual Amount: | Funding Source: |
| N/A              | N/A            | N/A             |

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**Council Should Consider**

Motions to approve, table, or deny the following:

- Accept resignation of a Public Works Maintenance Worker

**Background**

A Public Works Maintenance Worker has submitted their resignation and had their last day on August 11<sup>th</sup>. This will officially accept their resignation. Under a separate item the Council will consider approval to begin the recruitment process for the position.

**Budget Impact**

N/A

**Attachments**

N/A