



MEMORANDUM

DATE: June 26, 2023

TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator

FROM: Gayle Bauman, Finance Director
Pang Silseth, Accounting Analyst

SUBJECT: Claims and Payroll Listing

Budgeted Amount:	Actual Amount:	Funding Source:
N/A	N/A	N/A

Council Should Consider

Motion to approve, table or deny the following:

- Claims and Payroll Listingmemo

All items need a simple majority for action unless otherwise noted.

Background

Payroll is processed biweekly and accounts payable is processed weekly.

Budget Impact

N/A

Attachments

2023 Payroll #13	\$108,327.14
Total Payroll	\$108,327.14
Paid Claims - 06/03/2023-06/16/2023 (Check Nos. 51852-51885 and ACH Checks)	\$659,683.89
Total Accounts Payable	\$659,683.89
Total Claims	\$768,011.03

CITY OF ARDEN HILLS

PAYROLL # 13

CHECKS DATED:

06/23/23

Biweekly:

06/03/23

- 06/16/23

EMPLOYEE DEDUCTIONS	AMT.	CITY BENEFIT	Payment Method
FIT	8,383.55		EFT
FICA Oasdi	5,654.97	5,654.97	EFT
FICA Medicare	1,322.54	1,322.54	EFT
SIT	3,736.86		EFT
TOTAL TAXES	19,097.92	6,977.51	
Health Premium	1,844.47	463.35	A/P Check*
Dental Premium	95.90	52.66	A/P Check*
FSA Health Care Reimb.	0.00		A/P Check*
FSA Dependent Care Reimb.	0.00		A/P Check*
TOTAL FLEXIBLE SPENDING	1,940.37	516.01	
HSA Health Saving	917.69	125.00	EFT
TOTAL HEALTH SAVINGS	917.69	125.00	
PERA	5,341.72	6,163.53	EFT
ICMA	3,111.09	447.42	EFT
Central Pension Fund-Union	1,536.00		A/P Check*
MN State Retirement System	1,250.00		EFT
TOTAL RETIREMENT	11,238.81	6,610.95	
AFLAC	22.76		EFT
Life/Addl/Dep Life	39.24	0.00	A/P Check*
Life/Addl non-tax	7.60		A/P Check*
LTD/STD Insurance	0.00		A/P Check*
PERA Life Insurance	32.00		A/P Check*
IUOE 49 Dues (Union)	140.00		A/P Check*
UNUM	19.51		A/P Check*
TOTAL VOLUNTARY	261.11	0.00	
Total Employee Deductions	33,455.90		
Net Payroll	0.00		
Direct Deposit	60,641.77		EFT
Gross Payroll Tie-Out	94,097.67		
Plus City Paid Benefit	14,229.47		
TOTAL PAYROLL COST	108,327.14		

FICA TIE-OUT	
Gross Payroll	94,097.67
Less Total FSA	1,940.37
Less Total H.S.A	917.69
Less Voluntary Ins	30.36
Net P/R Subject to FICA	91,209.25
FICA Oasdi @ 6.20%	5,654.97
FICA Medicare @ 1.45%	1,322.54

Note: Federal and State Payroll Tax obligations are satisfied by means of utilizing the US Bank Easy Tax Deposit Service. Transfers are typically made up to two days after the payroll date.

* A/P Checks can be found on the ACCOUNTS PAYABLE Check Approval report.
Checks may be paid this week or the following week.

Accounts Payable

Checks by Date - Detail by Check Date

User: pang.silseth
 Printed: 6/21/2023 1:19 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	0189	GOPHER STATE ONE CALL	06/09/2023	
	3050190	Locates-May		136.80
	3050190	Locates-May		136.80
	3050190	Locates-May		136.80
Total for this ACH Check for Vendor 0189:				410.40
ACH	0192	GRAINGER INC	06/09/2023	
	9678692923	Supplies		55.12
	9728407231	Supplies		116.46
Total for this ACH Check for Vendor 0192:				171.58
ACH	0230	MTI DISTRIBUTING INC	06/09/2023	
	1388929-00	Wheel Assembly #85457		824.16
Total for this ACH Check for Vendor 0230:				824.16
ACH	0243	METROPOLITAN COUNCIL-WASTE W/	06/09/2023	
	0001158061	July Waste Water		70,447.39
Total for this ACH Check for Vendor 0243:				70,447.39
ACH	0285	XCEL ENERGY	06/09/2023	
	830237241	4/18-5/17		2,420.33
	830237241	4/18-5/17		218.15
	830237241	4/18-5/17		57.51
	830237241	4/18-5/17		905.87
	830237241	4/18-5/17		1,163.02
	830237241	4/18-5/17		1,865.94
	830237241	4/18-5/17		1,776.27
Total for this ACH Check for Vendor 0285:				8,407.09
ACH	0292	OXYGEN SERVICE COMPANY INC	06/09/2023	
	0003555643	May Rental		34.01
Total for this ACH Check for Vendor 0292:				34.01
ACH	0319	CITY OF ROSEVILLE	06/09/2023	
	0231603	Q1, 2023 Water Purchase		241,576.42
Total for this ACH Check for Vendor 0319:				241,576.42
ACH	0320	HEALTH PARTNERS INC	06/09/2023	
	009598542499	July Insurance		15,987.87
	009598542499	July Insurance		981.68
Total for this ACH Check for Vendor 0320:				16,969.55
ACH	0327	STAPLES INC	06/09/2023	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	3538589738	Supplies		26.38
	3538589738	Supplies		20.88
	3538589739	Supplies		10.58
	3538589740	Supplies		10.29
	3538661732	Supplies		29.29
Total for this ACH Check for Vendor 0327:				97.42
ACH	0382	MISSIONSQUARE #106944	06/09/2023	
	PR 23-12	PR Batch 00100.06.2023 ICMA Employer Perce	PR Batch 00100.06.2023 ICM	447.42
	PR 23-12	PR Batch 00100.06.2023 ICMA Employee Perce	PR Batch 00100.06.2023 ICM	387.76
Total for this ACH Check for Vendor 0382:				835.18
ACH	0387	MISSIONSQUARE #302482	06/09/2023	
	PR 23-12	PR Batch 00100.06.2023 ICMA Employee Dedu	PR Batch 00100.06.2023 ICM	2,503.00
	PR 23-12	PR Batch 00100.06.2023 ICMA Employee Perce	PR Batch 00100.06.2023 ICM	226.37
Total for this ACH Check for Vendor 0387:				2,729.37
ACH	0922	NINENORTH	06/09/2023	
	2023-088	May Audio/Visual		1,178.83
	2023-088	May Audio/Visual		180.00
Total for this ACH Check for Vendor 0922:				1,358.83
ACH	10363	MINUTE MAKER SECRETARIAL	06/09/2023	
	M1695	5/22 CC Meeting Minutes		159.00
Total for this ACH Check for Vendor 10363:				159.00
ACH	10476	TWIN CITIES COMMERCIAL CLEANEI	06/09/2023	
	0623T111	Janitorial Services-May		2,005.58
Total for this ACH Check for Vendor 10476:				2,005.58
ACH	1125	BOLTON & MENK INC	06/09/2023	
	0312481	2024 PMP		20,835.00
Total for this ACH Check for Vendor 1125:				20,835.00
ACH	1223	ADAM'S PEST CONTROL - MAIN	06/09/2023	
	3639156	Pest Control-April		85.83
	3661278	Pest Control-May		85.83
Total for this ACH Check for Vendor 1223:				171.66
ACH	1363	WATER CONSERVATION SERVICES INC	06/09/2023	
	13251	Leak Locates-1164 Ingerson & 3855 Lexington		523.17
Total for this ACH Check for Vendor 1363:				523.17
ACH	1408	SUPPLY SOLUTIONS LLC	06/09/2023	
	50289	Supplies		280.54
Total for this ACH Check for Vendor 1408:				280.54
ACH	2490	CORE & MAIN LP	06/09/2023	
	S926574	Socket Tite Tool		208.44
Total for this ACH Check for Vendor 2490:				208.44
ACH	4447	BRAUN INTERTEC CORPORATION	06/09/2023	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	B344115	2022 Snelling Ave-Final		956.00
			Total for this ACH Check for Vendor 4447:	956.00
ACH	5173 80129352	BADGER METER Beacon & LTE Serv Units-May	06/09/2023	627.58
			Total for this ACH Check for Vendor 5173:	627.58
ACH	5665 INV2453	METERING & TECHNOLOGY SOLUTIC Meters	06/09/2023	1,301.16
			Total for this ACH Check for Vendor 5665:	1,301.16
ACH	7804 38958546	MARTIN MARIETTA MATERIALS INC 5/11 Purchase	06/09/2023	294.44
			Total for this ACH Check for Vendor 7804:	294.44
ACH	8870 40448	CHET'S SHOES INC Boots-Seasonal PW	06/09/2023	125.00
			Total for this ACH Check for Vendor 8870:	125.00
ACH	ADVS 00055830 00055830	ADVANTAGE SIGNS & GRAPHICS INC Channel Posts-25 MPH Project Credit on inv #00055028 -Channel Posts	06/09/2023	347.76 -299.40
			Total for this ACH Check for Vendor ADVS:	48.36
ACH	ALPI 060723	ALLEGRA PRINT & IMAGING INC June Newsletter Postage	06/09/2023	909.14
			Total for this ACH Check for Vendor ALPI:	909.14
ACH	TOII 060623	TOKLE INSPECTIONS INC Electrical Inspections-May	06/09/2023	1,890.16
			Total for this ACH Check for Vendor TOII:	1,890.16
51852	0131 734262	BEISSWENGERS DO IT BEST Supplies	06/09/2023	95.46
			Total for Check Number 51852:	95.46
51853	AR-BOTT ROW 2023-00313	BOTTEM LANDSCAPING Escrow Refund: ROW 2023-00313, 1220 County	06/09/2023	3,000.00
			Total for Check Number 51853:	3,000.00
51854	10483 401333.0523	CENTRAL PENSION FUND Apprenticeship-May	06/09/2023	320.00
			Total for Check Number 51854:	320.00
51855	1033 101030.0623 98681.0623	COMCAST Service 6/3-7/2 Service 6/5-7/4	06/09/2023	108.35 111.32
			Total for Check Number 51855:	219.67
51856	DMLP 10673126670	DELL MARKETING LP Desktop Computers	06/09/2023	1,440.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	10673126670	Desktop Computers		720.00
	10673126670	Desktop Computers		2,880.00
Total for Check Number 51856:				5,040.00
51857	UB*00654	MARIE ERTRESVAAG Refund Check 005121-000, 3193 Lexington Ave	06/09/2023	327.26
Total for Check Number 51857:				327.26
51858	0849 2305163	FRA-DOR INC Black Dirt Purchases	06/09/2023	118.50
Total for Check Number 51858:				118.50
51859	0447 BP3.0723 NB4.0723	I.U.O.E LOCAL 49 BENEFIT FUND-INSU July Insurance July Insurance	06/09/2023	11,360.00 1,602.00
Total for Check Number 51859:				12,962.00
51860	10356 7467 7467 7477	JACON LLC Trucking/Hauling 5/18-Sewer Repairs Trucking/Hauling 5/18-Watermain Break Trucking/Hauling 5/18-Watermain Break	06/09/2023	1,089.00 3,267.00 5,760.00
Total for Check Number 51860:				10,116.00
51861	10534 1060562	LANDSCAPE ALTERNATIVES INC Plants-Hazelnut Restoration	06/09/2023	1,465.40
Total for Check Number 51861:				1,465.40
51862	5138 40002626.2023	LEAGUE OF MN CITIES INS TRUST 2022 Work Comp Audit	06/09/2023	10,964.00
Total for Check Number 51862:				10,964.00
51863	10448 502914682 502914682	MARCO TECHNOLOGIES LLC Copier Service 6/25-7/25 Copier Service 6/25-7/25	06/09/2023	35.36 200.35
Total for Check Number 51863:				235.71
51864	10523 1262	METRO-INET IT Support-June	06/09/2023	8,838.00
Total for Check Number 51864:				8,838.00
51865	10286 429573	MINNESOTA OCCUPATIONAL HEALTH Drug Screen	06/09/2023	204.00
Total for Check Number 51865:				204.00
51866	10533 2023-5	MKC INC CDBG-May	06/09/2023	195.00
Total for Check Number 51866:				195.00
51867	0811 PRMG-005040 PRMG-005040 PRMG-005040	RAMSEY COUNTY PW Rental Space-June PW Rental Space-June PW Rental Space-June	06/09/2023	2,580.26 1,146.78 5,160.53

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	PRMG-005040	PW Rental Space-June		2,580.26
	PRRRV-002099	2023 JPA Voting System		3,646.00
Total for Check Number 51867:				15,113.83
51868	0282	REPUBLIC SERVICES #899	06/09/2023	
	0899-004202516	Recycling-May		8,970.60
	0899-004206913	PW Waste-May		2,591.31
Total for Check Number 51868:				11,561.91
51869	10495	TENET	06/09/2023	
	752655	Mortar Mix		313.98
	752655	Mortar Mix		313.98
Total for Check Number 51869:				627.96
51870	0674	TITAN MACHINERY INC	06/09/2023	
	18185654 GP	Pump #85125		310.00
	18185654 GP	Pump #85125		310.00
Total for Check Number 51870:				620.00
51871	3099	TRI STATE BOBCAT INC-LITTLE CANA	06/09/2023	
	E34794	BobCat Auger Rental 5/22-5/23		368.00
Total for Check Number 51871:				368.00
Total for 6/9/2023:				456,589.33
ACH	0192	GRAINGER INC	06/16/2023	
	9731105715	Air Hammer Kit/Punch Round		100.50
Total for this ACH Check for Vendor 0192:				100.50
ACH	0319	CITY OF ROSEVILLE	06/16/2023	
	0231607	Q1, 2023 Add'l Water		4,041.52
Total for this ACH Check for Vendor 0319:				4,041.52
ACH	0327	STAPLES INC	06/16/2023	
	3539657658	supplies		179.98
Total for this ACH Check for Vendor 0327:				179.98
ACH	0772	ESS BROTHERS & SONS INC	06/16/2023	
	DD2952	2023 Paving Project		837.50
Total for this ACH Check for Vendor 0772:				837.50
ACH	10497	CINTAS CORP	06/16/2023	
	5162105621	First Aid		225.69
Total for this ACH Check for Vendor 10497:				225.69
ACH	2279	NORMS TIRE SALES INC	06/16/2023	
	73029	Tires-Outdoor Power Equipment		523.20
Total for this ACH Check for Vendor 2279:				523.20
ACH	4889	COMMUNITY FOOTWORKS	06/16/2023	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	06072023	June Foot Care Clinic		266.40
			Total for this ACH Check for Vendor 4889:	266.40
ACH	5180 S377964-IN	THE TESSMAN COMPANY LLC Lawn Care Supplies	06/16/2023	875.99
			Total for this ACH Check for Vendor 5180:	875.99
ACH	7025 0001547371	ON SITE COMPANIES -OSSTC INC Restrooms 6/10-7/7	06/16/2023	687.09
			Total for this ACH Check for Vendor 7025:	687.09
ACH	7501 60839	KELLY & LEMMONS PA May Prosecution	06/16/2023	4,380.81
			Total for this ACH Check for Vendor 7501:	4,380.81
ACH	7804 39160367	MARTIN MARIETTA MATERIALS INC Asphalt Purchase 5/31	06/16/2023	638.30
			Total for this ACH Check for Vendor 7804:	638.30
ACH	FPTC 28832 28847	FLEXIBLE PIPE TOOLS AND EQUIPME Bulldozer Nozzle Parts: Inlet-Outlet Valve/Packing/Manifold Conv	06/16/2023	5,302.00 9,030.00
			Total for this ACH Check for Vendor FPTC:	14,332.00
51872	0131 738010	BEISSWENGERS DO IT BEST supplies	06/16/2023	26.94
			Total for Check Number 51872:	26.94
51873	0125 501244	CENTRAL WOOD PRODUCTS Mulch	06/16/2023	3,870.00
			Total for Check Number 51873:	3,870.00
51874	0176 D21032/A	FRATTALLONES HARDWARE INC Supplies	06/16/2023	7.98
			Total for Check Number 51874:	7.98
51875	IDAI 54752	IDEAL ADVERTISING INC Staff Shirts	06/16/2023	943.00
			Total for Check Number 51875:	943.00
51876	0390 1200.0623	INT'L UNION OPERATING ENGINEERS June Dues	06/16/2023	280.00
			Total for Check Number 51876:	280.00
51877	UB*00655	LOIS JOHNSON Refund Check 001935-000, 1998 Glenpaul Ave	06/16/2023	100.00
			Total for Check Number 51877:	100.00
51878	10330 56003 56004	KLEIN UNDERGROUND LLC Water Main Restorations-3650 Cleveland Ave Water Main Restorations-3363 Dunlap St	06/16/2023	6,513.25 1,739.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	56022	Water Main Restorations:-3773 Dunlap St		3,954.75
	56034	Water Main Restorations-1910 Stowe Ave		7,687.00
	56035	Water Main Restorations-1651 Chatham Ave		5,832.75
	56294	2023 PW Paving Project		1,711.00
Total for Check Number 51878:				27,437.75
51879	1058	MIDC ENTERPRISES INC	06/16/2023	
	10049979	Supplies		672.89
	10050106	Supplies-Perry Park		809.40
Total for Check Number 51879:				1,482.29
51880	5642	MILLS AFTERMARKET ACCESSORIES	06/16/2023	
	BLN-71633.01	AMP BedStep2 #85215		557.90
Total for Check Number 51880:				557.90
51881	0811	RAMSEY COUNTY	06/16/2023	
	EMCOM-010867	Fleet Support-May		24.96
	EMCOM-010903	CAD Services-May		800.84
	EMCOM-010919	911 Dispatch-May		4,927.26
	SHRFL-002153	Law Enforcement-June		120,856.63
Total for Check Number 51881:				126,609.69
51882	SRFC	SRF CONSULTING GROUP INC	06/16/2023	
	14320.00-17	MVHS Trail Improvements-May		328.54
Total for Check Number 51882:				328.54
51883	1081	UTILITY LOGIC	06/16/2023	
	14047	Inflat Trench Box		2,070.43
	14047	Inflat Trench Box		2,070.43
	14047	Inflat Trench Box & OSHA Grant		4,578.14
Total for Check Number 51883:				8,719.00
51884	1161	VALLEY-RICH CO INC	06/16/2023	
	32101	Water Main Repair-1150 Ingerson Rd		5,302.50
Total for Check Number 51884:				5,302.50
51885	9755	VERIZON CONNECT NWF INC	06/16/2023	
	OSV000003070711	May Service		339.99
Total for Check Number 51885:				339.99
Total for 6/16/2023:				203,094.56
Report Total (73 checks):				659,683.89