



MEMORANDUM

DATE: May 22, 2023
TO: Honorable Mayor and City Councilmembers
Dave Perrault, City Administrator
FROM: David Swearingen, P.E. Public Works Director / City Engineer
SUBJECT: Old Highway 10 Trail Improvements - Design Engineering Services with SRF

Budgeted Amount:	Actual Amount:	Funding Source:
\$0	\$226,443	PIR - Parks Fund

Council Should Consider

Motions to approve, table, or deny the following:

- Accepting the proposal from SRF Consulting in the amount not-to-exceed of \$226,443 to complete “Shovel-Ready” Design of the Old Highway 10 Trail Project.

Background/Discussion

At the March 20, 2023 Work Session, City Council directed staff to receive engineering services proposals to order “Shovel-Ready” design plans for the proposed Old Highway 10 Trail Improvement Project.

A Request for Proposals was issued on April 17, 2023. The scope of work for the project includes preparation of an alternatives analysis to determine a recommended trail alignment, preparation of construction plans, coordination with Ramsey County, coordination with MnDOT and preparation of legal descriptions for easements needed to construct the project. The scope of work does not include the preparation of specifications, final permitting, grant writing and applications, right-of-way acquisition services, bidding assistance or construction administration. These tasks can be provided after the City secures sufficient funding to build the project.

Proposals were requested from four consulting firms: SRF, Kimley-Horn, TKDA and HR Green. Kimley-Horn and HR Green chose not to submit proposals as they felt they did not have

adequate staffing at this time to produce a proper product that this project needs. SRF and TKDA did respond to the Request for Proposals, both are well qualified to perform the work, and both have performed work successfully for the City recently. The proposal from SRF presented a team that is directly focused and experienced with trail planning and design. It highlighted the importance of engaging with all stakeholders and providing opportunities for the Public's input and mentioned SRF's recent experience on the MVHS Trail design that can be implemented with the proposed Old Highway 10 Trail. SRF also provided the lowest proposed fee, although City staff does not recommend that the City select design consultants based on fees. Copies of the proposals are provided in Attachments A and B. A summary of the scoring results is provided in Attachment C.

If the City Council wishes to proceed with the design phase to allow the project to be considered shovel-ready for potential future funding opportunities, then staff recommends accepting the proposal and staff will receive the professional services agreement from SRF and have it on the agenda at the next available Council meeting.

Budget Impact

The Old Highway 10 Trail Improvements project is not programmed in the 2023-2027 CIP, project funding would be derived from the City's PIR Parks fund.

Attachments

Attachment A: SRF Proposal
Attachment B: TKDA Proposal
Attachment C: Proposal Scores