

**Mayor:**  
David Grant

**Councilmembers:**  
Brenda Holden  
Fran Holmes  
Steve Scott  
David Radziej



**Regular City Council  
Agenda**

**March 14, 2022**

**7:00 p.m.**

**\*This meeting is remote. See  
below for Zoom details.**

**Address:**  
1245 W Highway 96  
Arden Hills MN 55112

**Phone:**  
651 - 792 - 7800

**Website:**  
www.cityofardenhills.org

### City Vision

Arden Hills is a strong community that values its unique environmental setting, strong residential neighborhoods, vital business community, well-maintained infrastructure, fiscal soundness, and our long-standing tradition as a desirable City in which to live, work, and play.

#### **THIS MEETING CAN BE ACCESSED REMOTELY BY JOINING VIA ZOOM**

To join the Zoom Meeting via your computer, click this link (or copy and paste it into a new browser):

<https://us02web.zoom.us/j/84431996394>

*This meeting will be streamed live on local Cable Channel 16 and available for playback on our website.*

### CALL TO ORDER

#### 1. APPROVAL OF AGENDA

#### 2. PUBLIC INQUIRIES/INFORMATIONAL

This is an opportunity for citizens to bring to the Council's attention any items which are relevant to the City. In addressing the Council, you must first state your name and address for the record. To allow adequate time for each person wishing to address the Council, speakers must limit their comments to three (3) minutes. To facilitate a timely meeting, a speaker that is repeating, or agreeing with, a previous comment should simply state such and forego a longer comment. If a large number of citizens wish to speak, the Mayor may shorten the individual comment period. Written documents may be distributed to the Council prior to the start of the meeting to allow a more timely presentation. Speakers should not use obscene, profane, or threatening language, or make personal attacks. Matters of litigation involving the City shall not be discussed during Public Inquiry by citizens or Council. The Council may not respond to speaker comments, engage in a debate, or take any action on the issues raised by citizens, but may direct City staff to research or follow up on an issue, if desired by Council. If Council directs further review by staff, the results of that review will be presented at a following regular Council Meeting.

#### 3. RESPONSE TO PUBLIC INQUIRIES

- 3.A. Public Inquiry Response From February 14, 2022 City Council Meeting  
David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)

- 3.B. Public Inquiry Response From February 14, 2022 City Council Meeting  
Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

4. STAFF COMMENTS

5. APPROVAL OF MINUTES

- 5.A. February 14, 2022 Regular City Council

Documents:

[02-14-22-R.PDF](#)

- 5.B. February 22, 2022 City Council Work Session

Documents:

[02-22-22-WS.PDF](#)

6. CONSENT CALENDAR

Those items listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion under a Consent Calendar format. There will be no separate discussion of these items, unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered separately in its normal sequence on the agenda.

- 6.A. Motion To Approve Claims And Payroll

Gayle Bauman, Finance Director

Pang Silseth, Accounting Analyst

Documents:

[MEMO.PDF](#)

- 6.B. Motion To Approve Resolution 2022-009 Designating Polling Places For The 2022 State Primary And State General Election

Julie Hanson, City Clerk

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)

6.C. Motion To Approve Cancellation Of March 28, 2022 City Council Meeting

Julie Hanson, City Clerk

Documents:

[MEMO.PDF](#)

6.D. Motion To Acknowledge The Application Of Fishing For Life For An Exempt Permit To Conduct A Raffle With The Drawing Being April 9, 2022 With No Waiting Period

Julie Hanson, City Clerk

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)

6.E. Motion To Approve City Clerk Position Upgrade

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)

6.F. Motion To Approve Resolution 2022-010 Accepting Donation From The Spring Lake Park Lions Club

Joe Vaughan, Recreation Supervisor

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)

6.G. Motion To Approve Resolution 2022-011 Accepting Donation From Arden Hills Foundation

Joe Vaughan, Recreation Supervisor

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

6.H. Motion To Approve Amended Facilities Operation, Maintenance And Easement Agreement – Scannell Properties, LLC – Planning Case 2021-025

Jessica Jagoe, City Planner

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)

6.I. Motion To Approve Payment No. 1 – Vinco, Inc. – Lift Station 10 Rehabilitation Project

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

6.J. Motion To Approve Resolution 2022-012 Appointing Parks, Trails And Recreation Committee (PTRC) Member Mark Kelliher

Joe Vaughan, Recreation Supervisor

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

6.K. Motion To Accept City Administrator Four-Year Performance Evaluation

Julie Hanson, City Clerk

Documents:

[MEMO.PDF](#)

## 7. PULLED CONSENT ITEMS

Those items that are pulled from the Consent Calendar will be removed from the general order of business and considered separately in its normal sequence on the agenda.

## 8. PUBLIC HEARINGS

## 9. NEW BUSINESS

9.A. Resolution 2022-013 Declaring Costs To Be Assessed, Ordering The Preparation Of Proposed Assessments And Calling For A Public Hearing – Arden Oaks Street Improvements Project

David Swearingen, Public Works Director/City Engineer

Larry Poppler, TKDA

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)  
[ATTACHMENT D.PDF](#)

9.B. Resolution 2022-014 Declaring Costs To Be Assessed, Ordering The Preparation Of Proposed Assessments And Calling For A Public Hearing – Snelling Avenue North Street & Utility Improvements Project

David Swearingen, Public Works Director/City Engineer

Brad Fisher, Bolton & Menk

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)

10. UNFINISHED BUSINESS

11. COUNCIL/STAFF COMMENTS

**ADJOURN**