

Mayor:
David Grant

Councilmembers:
Brenda Holden
Fran Holmes
Dave McClung
Steve Scott



**Regular City Council
Agenda
September 27, 2021
7:00 p.m.
City Hall**

Address:
1245 W Highway 96
Arden Hills MN 55112

Phone:
651-792-7800

Website:
www.cityofardenhills.org

City Vision

Arden Hills is a strong community that values its unique environmental setting, strong residential neighborhoods, vital business community, well-maintained infrastructure, fiscal soundness, and our long-standing tradition as a desirable City in which to live, work, and play.

This meeting will be streamed live on local Cable Channel 16 and available for playback on our website.

CALL TO ORDER

1. APPROVAL OF AGENDA

2. PUBLIC INQUIRIES/INFORMATIONAL

This is an opportunity for citizens to bring to the Council's attention any items not currently on the agenda which are relevant to the City. In addressing the Council, you must first state your name and address for the record. To allow adequate time for each person wishing to address the Council, speakers must limit their comments to three (3) minutes. Written documents may be distributed to the Council prior to the meeting to allow a more timely presentation. Speakers should not use obscene, profane, or threatening language, or make personal attacks. Matters of litigation involving the City shall not be discussed during Public Inquiry by citizens or Council. The Council may not respond to speaker comments, engage in a debate, or take any action on the issues raised by citizens, but may direct City staff to research or follow up on an issue, if desired by Council. If Council directs further review by staff, the results of that review will be presented at a following regular Council meeting.

3. RESPONSE TO PUBLIC INQUIRIES

3.A. Public Inquiry Response From August 9, 2021 City Council Meeting

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

4. STAFF COMMENTS

4.A. Transportation Update

David Swearingen, Interim Public Works Director

Documents:

[MEMO.PDF](#)

4.B. Clean Up Day Update

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

5. APPROVAL OF MINUTES

5.A. August 16, 2021 City Council Work Session

Documents:

[08-16-21-WS.PDF](#)

5.B. August 23, 2021 Regular City Council

Documents:

[08-23-21-R.PDF](#)

6. CONSENT CALENDAR

Those items listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion under a Consent Calendar format. There will be no separate discussion of these items, unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered separately in its normal sequence on the agenda.

6.A. Motion To Approve Claims And Payroll

Gayle Bauman, Finance Director

Documents:

[CLAIMS AND PAYROLL 9-27-21.PDF](#)

6.B. Motion To Approve Resolution 2021-052 Accepting A Donation From The Arden Hills Foundation

Joe Vaughan, Recreation Programmer

Documents:

[MEMO.PDF](#)

[ATTACHMENT A.PDF](#)

- 6.C. Motion To Approve Convention And Tourism Bureau Agreement With Minnesota Metro North Tourism

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

- 6.D. Motion To Approve Payment No. 1 And Change Order No. 1 – Pember Construction – Hamline Avenue And Shorewood Drive Improvements

David Swearingen, Interim Public Works Director

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)

- 6.E. Motion To Approve Appointment Of Public Works Director

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

7. PULLED CONSENT ITEMS

Those items that are pulled from the Consent Calendar will be removed from the general order of business and considered separately in its normal sequence on the agenda.

8. PUBLIC HEARINGS

- 8.A. Quarterly Special Assessments For Delinquent Utilities

Gayle Bauman, Finance Director

Documents:

[MEMO.PDF](#)

- 8.B. Special Assessments For False Alarm Charges

Gayle Bauman, Finance Director

Documents:

[MEMO.PDF](#)

- 8.C. Planning Case 21-020 – Planned Unit Development Amendment – Bethel University

Jessica Jagoe, Senior Planner

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)
[ATTACHMENT D.PDF](#)
[ATTACHMENT E.PDF](#)
[ATTACHMENT F.PDF](#)
[ATTACHMENT G.PDF](#)
[ATTACHMENT H.PDF](#)
[ATTACHMENT I.PDF](#)
[ATTACHMENT J.PDF](#)

- 8.D. Planning Case 20-022 – Zoning Code Amendment – Chapter 13 – Section 1325.07, Subd. 6A – Keeping Of Chickens

Jessica Jagoe, Senior Planner

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)
[ATTACHMENT D.PDF](#)
[ATTACHMENT E.PDF](#)

9. NEW BUSINESS

- 9.A. Resolution 2021-053 Adopting And Confirming Quarterly Special Assessments For Delinquent Utilities

Gayle Bauman, Finance Director

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

- 9.B. Resolution 2021-054 Adopting And Confirming Special Assessments For False Alarm Charges

Gayle Bauman, Finance Director

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

- 9.C. Planning Case 21-020 – Planned Unit Development Amendment – Bethel University

Jessica Jagoe, Senior Planner

Documents:

[MEMO.PDF](#)
[ATTACHMENT A - WEBSITE.PDF](#)

- 9.D. Ordinance 2021-008 Amending Zoning Code Chapter 13 – Section 1325.07, Subd. 6A – Planning Case 20-022 – Keeping Of Chickens And Authorizing Publication Of Summary Ordinance

Jessica Jagoe, Senior Planner

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)
[ATTACHMENT D.PDF](#)

- 9.E. Ordinance 2021-009 Amending The 2021 Fee Schedule In Relation To Chicken License Fees And Zoning Permit (Chicken Coops) And Authorizing Publication Of Summary Ordinance

Julie Hanson, City Clerk

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)

10. UNFINISHED BUSINESS

11. COUNCIL/STAFF COMMENTS

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