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| <p>Mayor: David Grant</p> <p>Councilmembers: Brenda Holden Fran Holmes Dave McClung Steve Scott</p> |  <p>Agenda April 29, 2021</p> | <p>Address: 1245 West Highway 96 Arden Hills MN 55112</p> <p>Phone: 651.792.7800</p> <p>Website: www.cityofardenhills.org</p> |
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Special City Council Meeting – 2:00 pm

City Vision

Arden Hills is a strong community that values its unique environmental setting, strong residential neighborhoods, vital business community, well-maintained infrastructure, fiscal soundness, and our long-standing tradition as a desirable City in which to live, work, and play.

This meeting can be accessed remotely by joining via Zoom

To join the Zoom Meeting, click this link (or copy and paste it into a new browser):

<https://us02web.zoom.us/j/84416472937>

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| CALL TO ORDER | |
| 1. APPROVAL OF AGENDA | |
| 2. CONSENT AGENDA | |
| A. Motion to Approve Appointment of Senior Planner | <i>Dave Perrault</i> |
| 3. PULLED CONSENT ITEMS | |
| 4. COUNCIL/STAFF COMMENTS | |
| ADJOURN | |



DATE: April 29, 2021
TO: Honorable Mayor and City Councilmembers
FROM: Dave Perrault, City Administrator
SUBJECT: Appointment of Jessica Jagoe to the Senior Planner Position

| Budgeted Amount: | Actual Amount: | Funding Source: |
|-------------------------|-----------------------|------------------------|
| N/A | N/A | N/A |

Council Should Consider

Motions to approve, table, or deny the following:

- Appointment of Jessica Jagoe to the position of Senior Planner at Grade 13 Step 9 on the City’s pay scale, at Year Zero on the PTO scale with a forty hour credit of PTO, all other normal benefits apply.

All items need a simple majority for action unless otherwise noted.

Discussion

Jessica Jagoe is the selected candidate for the Senior Planner position with the City. Her current employer is Chisago County where she works as the Land Services Coordinator overseeing Code Enforcement, Wetlands/Water Resources, Zoning, and Lake Improvement functions. She has been with Chisago County since May 2019, and was with the City of Little Canada prior for approximately seventeen years. At Little Canada, she held multiple positions including Utility Billing Clerk, Zoning Technician/Code Enforcement Officer, and most recently, Associate Planner handling planning duties to include, but not limited to, land use applications, variances, Conditional Use Permits, Planned Unit Developments, etc. She also has a Bachelors Degree in Urban and Regional Studies from Minnesota State University at Mankato State.

Budget Impact

This position is a higher grade than the budgeted Associate Planner, however, it is unlikely the budget will be negatively impacted as the City currently has two vacant planning positions; some of those savings will be offset due to consultant costs.

Attachment

N/A