

Mayor:
David Grant

Councilmembers:
Brenda Holden
Fran Holmes
Steve Scott
David Radziej



**Regular City Council
Agenda
April 25, 2022
7:00 p.m.
City Hall**

Address:
1245 W Highway 96
Arden Hills MN 55112

Phone:
651-792-7800

Website:
www.cityofardenhills.org

City Vision

Arden Hills is a strong community that values its unique environmental setting, strong residential neighborhoods, vital business community, well-maintained infrastructure, fiscal soundness, and our long-standing tradition as a desirable City in which to live, work, and play.

This meeting will be streamed live on local Cable Channel 16 and available for playback on our website.

CALL TO ORDER

1. APPROVAL OF AGENDA

2. PUBLIC INQUIRIES/INFORMATIONAL

This is an opportunity for citizens to bring to the Council's attention any items which are relevant to the City. In addressing the Council, you must first state your name and address for the record. To allow adequate time for each person wishing to address the Council, speakers must limit their comments to three (3) minutes. To facilitate a timely meeting, a speaker that is repeating, or agreeing with, a previous comment should simply state such and forego a longer comment. If a large number of citizens wish to speak, the Mayor may shorten the individual comment period. Written documents may be distributed to the Council prior to the start of the meeting to allow a more timely presentation. Speakers should not use obscene, profane, or threatening language, or make personal attacks. Matters of litigation involving the City shall not be discussed during Public Inquiry by citizens or Council. The Council may not respond to speaker comments, engage in a debate, or take any action on the issues raised by citizens, but may direct City staff to research or follow up on an issue, if desired by Council. If Council directs further review by staff, the results of that review will be presented at a following regular Council Meeting.

3. RESPONSE TO PUBLIC INQUIRIES

3.A. Public Inquiry Response From April 11, 2022 City Council Meeting

Dave Perrault, City Administrator

Documents:

[MEMO DP.PDF](#)

4. PUBLIC PRESENTATIONS

4.A. Proclamation Recognizing May 15-21, 2022 As National Public Works Week

Mayor Grant

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

5. STAFF COMMENTS

5.A. Transportation Update

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)

6. APPROVAL OF MINUTES

6.A. April 11, 2022 Regular City Council

Documents:

[04-11-22-R.PDF](#)

7. CONSENT CALENDAR

Those items listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion under a Consent Calendar format. There will be no separate discussion of these items, unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered separately in its normal sequence on the agenda.

7.A. Motion To Approve Claims And Payroll

Gayle Bauman, Finance Director

Pang Silseth, Accounting Analyst

Documents:

[MEMO.PDF](#)

7.B. Motion To Approve First Quarter Financials

Gayle Bauman, Finance Director

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)
[ATTACHMENT D.PDF](#)

7.C. Motion To Approve 2023 Budget Calendar

Gayle Bauman, Finance Director

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

7.D. Motion To Approve Impound Services Agreement With Animal Humane Society

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

7.E. Motion To Authorize City Staff To Begin Summer Work Hours Beginning Tuesday, May 31, 2022, And Concluding On Friday, September 2, 2022

Julie Hanson, City Clerk

Documents:

[MEMO.PDF](#)

7.F. Motion To Approve Resolution 2022-021 Accepting Donation From Arden Hills Foundation (Floral Park Bench)

Joe Vaughan, Recreation Supervisor

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

7.G. Motion To Approve Resolution 2022-022 Appointing Kerri Seemann To The PTRC

Joe Vaughan, Recreation Supervisor

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

- 7.H. Motion To Approve 2021 State Of Minnesota Institution Community Work Crew (ICWC) Program Contract

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)

- 7.I. Motion To Approve Sewer Line Ownership, Operation And Maintenance Agreement With The City Of Mounds View And Ramsey County (TCAAP)

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

- 7.J. Motion To Approve Resolution 2022-027 Accepting Donation From Arden Hills Foundation (Plaque)

Joe Vaughan, Recreation Supervisor

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

- 7.K. Motion To Approve Appointment Of City Representative To Lake Johanna Fire Department Headquarters JPA

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

- 7.L. Motion To Approve Resolution 2022-028 Affirming Allocation Of American Rescue Plan Act (ARPA) Revenues For Water Infrastructure On 2021 PMP Street And Utility Improvement Project

Gayle Bauman, Finance Director

Documents:

[MEMO.PDF](#)

[ATTACHMENT A.PDF](#)

8. PULLED CONSENT ITEMS

Those items that are pulled from the Consent Calendar will be removed from the general order of business and considered separately in its normal sequence on the agenda.

9. PUBLIC HEARINGS

9.A. Arden Oaks Street Improvements Project Draft Special Assessments

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)

9.B. Planning Case 22-006 – Vacation Easement – Scannell Properties

Jessica Jagoe, City Planner

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)
[ATTACHMENT D.PDF](#)

9.C. Planning Case 22-003 – Conditional Use Permit – 1682 Wedgewood Circle

Jessica Jagoe, City Planner

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)
[ATTACHMENT D.PDF](#)
[ATTACHMENT E.PDF](#)
[ATTACHMENT F.PDF](#)
[ATTACHMENT G.PDF](#)
[ATTACHMENT H.PDF](#)
[ATTACHMENT I.PDF](#)

10. NEW BUSINESS

10.A. Resolution 2022-023 Adopting Special Assessment Roll – Arden Oaks Street

Improvements Project

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)

10.B. Resolution 2022-024 Accepting Bid And Authorizing Award Of Contract To Astech Corporation – Arden Oaks Street Improvements Project

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)

10.C. Resolution 2022-025 – Planning Case 22-006 – Vacation Easement – Scannell Properties

Jessica Jagoe, City Planner

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)

10.D. Resolution 2022-026 – Planning Case 22-003 – Conditional Use Permit – 1682 Wedgewood Circle CUP

Jessica Jagoe, City Planner

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)

11. UNFINISHED BUSINESS

12. COUNCIL/STAFF COMMENTS

ADJOURN