

Mayor:
David Grant

Councilmembers:
Brenda Holden
Emily Rousseau
Tena Monson
Tom Fabel



**Special City Council
Agenda
March 20, 2023
6:00 p.m.
City Hall**

Address:
1245 W Highway 96
Arden Hills MN 55112

Phone:
651 - 792 - 7800

Website:
www.cityofardenhills.org

City Vision

Arden Hills is a strong community that values its unique environmental setting, strong residential neighborhoods, vital business community, well-maintained infrastructure, fiscal soundness, and our long-standing tradition as a desirable City in which to live, work, and play.

This meeting can be accessed
remotely by joining via Zoom
<https://us02web.zoom.us/j/82333853400>

This meeting will be streamed live on local Cable Channel 16 and available for playback on our website.

CALL TO ORDER

1. APPROVAL OF AGENDA

2. CONSENT CALENDAR

Those items listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion under a Consent Calendar format. There will be no separate discussion of these items, unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered separately in its normal sequence on the agenda.

2.A. Motion To Approve Appointment Of Senior Communications Coordinator

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

2.B. Motion To Approve Appointment Of Twin Cities Gateway Liaison

Dave Perrault, City Administrator

Documents:

[MEMO.PDF](#)

3. PULLED CONSENT ITEMS

Those items that are pulled from the Consent Calendar will be removed from the general order of business and considered separately in its normal sequence on the agenda.

4. COUNCIL/STAFF COMMENTS

ADJOURN



DATE: March 20, 2023
TO: Honorable Mayor and City Councilmembers
FROM: Dave Perrault, City Administrator
SUBJECT: Appointment of Luke Cardona to Senior Communications Coordinator

Budgeted Amount:	Actual Amount:	Funding Source:
\$48,090	\$97,070	Various

Council Should Consider

Motions to approve, table, or deny the following:

- Appointment of Luke Cardona to the position of Senior Communications Coordinator at Grade 12 Step 6 and at Year 0 on the PTO scale. All normal City policies apply.

Discussion

The City Council directed Staff to recruit for either a Communications Coordinator or a Senior Communications Coordinator at a previous meeting. The City received four applications for each role, totaling eight applications. Staff interviewed five candidates and selected Luke Cardona as the finalist. He comes with close to ten years of experience in communications roles, including previous experience as a Communications Manager with the City of Fridley.

Budget Impact

This position was previously budgeted as a part-time position, so it will be higher than previously budgeted but will be partially offset as the position was vacant following the departure of the previous person. This authorization will also allow the Finance Director to make any needed adjustments to the budget for 2023. The City will need to budget for the increase in future years. The impact to property tax levy supported funds is estimated at \$41,000 or a 0.87% levy increase.

Attachment

N/A



DATE: March 20, 2023
TO: Honorable Mayor and City Councilmembers
FROM: Dave Perrault, City Administrator
SUBJECT: Appointment of Shua Vang to the Twin Cities Gateway Board

Budgeted Amount: N/A	Actual Amount: N/A	Funding Source: Various
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Council Should Consider

Motions to approve, table, or deny the following:

- Appointment of Shua Vang to the Twin Cities Gateway Visitors Bureau Board

Discussion

The City of Arden Hills is a member of the Twin Cities Gateway Visitors Bureau, being a member the City is entitled to at least one spot on the Board of Directors. That spot is reserved for a member of the City Council, and is currently Mayor Grant. Based on annual hotel tax revenues, cities may be eligible for another spot on the board; Arden Hills became eligible for another spot based on 2022 revenues. This additional spot must be from one of the hotels in their respective City, in Arden Hills that's either the Quality Inn or Springhill Suites. Al Stauffacher, the Director of the Gateway Visitors Bureau, reached out to the hotels to gauge interest and recruit a member on behalf of Arden Hills. His recommendation is Shua Vang from Springhill Suites.

Budget Impact

N/A

Attachment

N/A