



Mayor:
David Grant

Councilmembers:
Brenda Holden
Emily Rousseau
Tena Monson
Kurt Weber

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**City Council
Agenda
March 9, 2026
7:00 p.m.
City Hall**

City Vision

Arden Hills is a strong community that values its unique environmental setting, strong residential neighborhoods, vital business community, well-maintained infrastructure, fiscal soundness, and our long-standing tradition as a desirable City in which to live, work, and play.

Members of the public may attend a meeting in-person at City Hall or they may view the meeting remotely on the City's website using the below link. Meetings are also broadcast on Cable Channel 16 for those that live in Arden Hills.

<https://cityofardenhills.org/320/Watch-City-Meetings>

Some Councilmembers may be participating in this meeting by interactive technology/remotely.

This meeting will be streamed live on local Cable Channel 16 and available for playback on our website.

CALL TO ORDER

1. APPROVAL OF AGENDA

2. TCAAP/Rice Creek Commons Update

Jessica Jagoe, City Administrator

3. PUBLIC INQUIRIES/INFORMATIONAL

This is an opportunity for citizens to respectfully bring to the Council's attention any items which are relevant to the City. In addressing the Council, you must first state your name and address for the record. Comments shall be limited to three (3) minutes or less. Written documents or other materials should be handed to the City Clerk for distribution to the Council prior to or during the meeting. Council will generally not respond at the same meeting where an issue is initially raised by a member of the public but the Council may refer the issue to staff for further research and possible

report or action at a future Council meeting.

4. RESPONSE TO PUBLIC INQUIRIES

5. PUBLIC PRESENTATIONS

6. STAFF COMMENTS

7. APPROVAL OF MINUTES

7.A. January 31, 2026 Special City Council Work Session

Documents:

[01-31-26-SWS.PDF](#)

7.B. February 9, 2026 Special Executive Closed Session

Documents:

[02-09-26-SEC.PDF](#)

7.C. February 9, 2026 City Council Work Session

Documents:

[02-09-26-WS.PDF](#)

7.D. February 9, 2026 Regular City Council

Documents:

[02-09-26-R.PDF](#)

8. CONSENT CALENDAR

Those items listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion under a Consent Calendar format. There will be no separate discussion of these items, unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered separately in its normal sequence on the agenda.

8.A. Motion To Approve Claims And Payroll

Joua Yang, Finance Director

Documents:

[MEMO.PDF](#)

8.B. Motion To Approve Resolution 2026-008 Approving A Minnesota Department Of

Labor And Industry Plumbing Plan Review Agreement

Jake Reilly, Community Development

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)

8.C. Motion To Approve COBRA Administration Agreement With Benefits Extra

Jessica Jagoe, City Administrator

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

8.D. Motion To Acknowledge The Application Of Ducks Unlimited North Suburban Chapter 239 For An Exempt Permit To Conduct A Raffle With The Event Being April 11, 2026, With No Waiting Period

Julie Hanson, Assistant to the City Administrator/City Clerk

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)

8.E. Motion To Acknowledge The Application Of Fishing For Life For An Exempt Permit To Conduct A Raffle With The Event Being May 18, 2026, With No Waiting Period

Julie Hanson, Assistant to the City Administrator/City Clerk

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)

8.F. Motion To Approve Termination Of Building Official

Jessica Jagoe, City Administrator

Documents:

[MEMO.PDF](#)

8.G. Motion To Approve Hiring Of Building Official

Jessica Jagoe, City Administrator

Documents:

[MEMO.PDF](#)

8.H. Motion To Authorize Recruitment Of Building & Code Enforcement Inspector

Jessica Jagoe, City Administrator

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

8.I. Motion To Approve Ordinance 2026-001 Amending Chapter 10 – Utilities, Section 1000 – Water, Subsection 1000.20 – Rates And Charges And Authorize Publication Of Summary Ordinance

Jessica Jagoe, City Administrator

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)

8.J. Motion To Approve Agreement Extension For Professional Services With Rainbow Tree Care For Emerald Ash Borer (EAB) And Two-Lined Chestnut Borer (TLCB) For Ash And Oak Trees

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

8.K. Motion To Approve Ramsey County 2025 Bulk Road Salt Purchase Invoice

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

8.L. Motion To Approve Update Proposals For Professional Services Agreement With

Bolton & Menk - Risk & Resilience Assessment (RRA) And Emergency Response Plan (ERP)

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)

- 8.M. Motion To Approve Resolution 2026-009 Approving Grant Agreement Between The Metropolitan Council And The City Of Arden Hills For 2024 And 2025 Sanitary Sewer Lining Projects

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)

- 8.N. Motion To Approve Resolution 2026-010 Declaring Costs To Be Assessed, Ordering Preparation Of Proposed Assessments And Calling For Hearing On Proposed Assessments – 2026 PMP Street And Utility Improvements Project

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)

- 8.O. Motion To Approve 2026 Public Works Capital Equipment Purchases

David Swearingen, Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)
[ATTACHMENT D.PDF](#)
[ATTACHMENT E.PDF](#)
[ATTACHMENT F.PDF](#)
[ATTACHMENT G.PDF](#)
[ATTACHMENT H.PDF](#)
[ATTACHMENT I.PDF](#)
[ATTACHMENT J.PDF](#)
[ATTACHMENT K.PDF](#)

[ATTACHMENT L.PDF](#)
[ATTACHMENT M.PDF](#)
[ATTACHMENT N.PDF](#)
[ATTACHMENT O.PDF](#)

8.P. Motion To Approve Planning Case 23-003 – 1174 Edgewater Avenue Extension Of
Timeline To Receive Permits

Jake Reilly, Community Development Director

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)

8.Q. Motion To Approve Ordinance 2026-002 Amending The 2026 Fee Schedule And
Authorize Publication Of Summary Ordinance

Julie Hanson, Assistant to the City Administrator/City Clerk

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)

8.R. Motion To Approve Resolution 2026-011 Authorizing Grant Application To
Minnesota State Department Of Commerce To Support Community Development
Software Transition

Jake Reilly, Community Development Director

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)

9. PULLED CONSENT ITEMS

Those items that are pulled from the Consent Calendar will be removed from the
general order of business and considered separately in its normal sequence on the
agenda.

10. PUBLIC HEARINGS

10.A. Interim Ordinance Establishing A Moratorium On Detention Facilities

Jake Reilly, Community Development Director

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)

10.B. Amending City Code Chapter 9 – Building Regulations Related To Plumbing Plan Review Delegation

Jake Reilly, Community Development Director

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)

10.C. Planning Case 26-003 – Amending City Code Chapters 10, 11 And 15 Related To Municipal Separate Storm Sewer System (MS4)

Jake Reilly, Community Development Director

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)

11. NEW BUSINESS

11.A. Resolution 2026-012 Site Plan Review And Variance At 3628 Connelly Avenue – Planning Case 25-016

Jake Reilly, Community Development Director

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)
[ATTACHMENT D.PDF](#)
[ATTACHMENT E.PDF](#)
[ATTACHMENT F.PDF](#)
[ATTACHMENT G.PDF](#)
[ATTACHMENT H.PDF](#)
[ATTACHMENT I.PDF](#)

11.B. Resolution 2026-013 Sign Standard Adjustment At 3535 Pine Tree Drive – Planning Case 26-001

Jake Reilly, Community Development Director

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)
[ATTACHMENT D.PDF](#)
[ATTACHMENT E.PDF](#)
[ATTACHMENT F.PDF](#)
[ATTACHMENT G.PDF](#)
[ATTACHMENT H.PDF](#)

11.C. Detention Facilities In The City Of Arden Hills

- Interim Ordinance 2026-003 Establishing a Moratorium on Detention Facilities
- Authorization of Publication of Summary Interim Ordinance

Jake Reilly, Community Development Director

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)

11.D. City Code Chapter 9 - Building Regulations

- Ordinance 2026-004 Amending City Code Chapter 9 – Building Regulations Related to Plumbing Plan Review Delegation
- Authorization of Publication of Summary Ordinance

Jake Reilly, Community Development Director

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)

11.E. Municipal Separate Storm Sewer System (MS4) Amendments – Planning Case 26-003

- Ordinance 2026-005 Amending City Code Chapter 11 – Subdivisions, Section 1140.08
- Authorization of Publication of Summary Ordinance

- Ordinance 2026-006 Amending City Code Chapter 10 – Utilities and Chapter 15 – Erosion and Sediment Control (MS4)

- Authorization of Publication of Summary Ordinance

Jake Reilly, Community Development Director

Documents:

[MEMO.PDF](#)
[ATTACHMENT A.PDF](#)
[ATTACHMENT B.PDF](#)
[ATTACHMENT C.PDF](#)
[ATTACHMENT D.PDF](#)
[ATTACHMENT E.PDF](#)

12. UNFINISHED BUSINESS

13. COUNCIL/STAFF COMMENTS

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