



DATE: February 26, 2018

TO: Honorable Mayor and City Councilmembers
David Perrault, City Administrator

FROM: Sue Polka, Public Works Director/City Engineer

SUBJECT: Inspection Vehicle Purchase

Budgeted Amount:	Actual Amount:	Funding Sources:
\$29,000	\$24,706.05	Equipment Replacement Fund

Council Should Consider

Authorize the purchase of a 2018 Ford Escape from Midway Ford in the amount of \$24,706.05 (Attachment A), which includes the trade-in of the 2004 Blazer in the amount of \$750.00.

Background/Discussion

In 2004 the City purchased a new Chevrolet Blazer for the building inspection vehicle. The Blazer currently has mileage of 67,490. Equipment replacement guidelines suggest replacing this vehicle on a 10-12 year cycle.

The 2018 Capital Improvement Plan (CIP) includes an item for the replacement of the 2004 Chevy Blazer (Unit 116). A copy of the detailed sheet from the CIP is attached (Attachment B). Repair costs for parts and labor between 2013 and 2017 totaled \$7,765.98 (Attachment C). The 4-wheel drive recently became inoperable. Repairs would cost approximately \$2,500, which is more than the trade-in value of the vehicle. The proposed Ford Escape is all-wheel drive, which is recommended by the City’s inspectors due to driving in winter conditions as well as off pavement situations as occur with large projects such as the Land O’ Lakes expansion

The 2018 CIP has an estimated budget for the purchase of a new inspection vehicle of \$30,000 and a trade in value of \$1,000 for a net budget of \$29,000 for this purchase. The pricing quote (Attachment B) shows a purchase price from Midway Ford Commercial of \$24,706.05, with the \$750.00 trade-in of the 2004 Blazer. This price includes tax and licensing, and is below the estimated budget. The pricing provided in the quotes are as listed in the Minnesota State contract.

Attachments

- ATTACHMENT A: Quote from Midway Ford – All-Wheel Drive
- ATTACHMENT B: Equipment CIP
- ATTACHMENT C: Repair History