

**Mayor:**  
David Grant

**Councilmembers:**  
Dave McClung  
Brenda Holden  
Fran Holmes  
Steve Scott



**Regular City Council  
Agenda  
February 13, 2017  
7:00 p.m.  
City Hall**

**Address:**  
1245 W Highway 96  
Arden Hills MN 55112

**Phone:**  
651-792-7800

**Website:**  
[www.cityofardenhills.org](http://www.cityofardenhills.org)

## City Vision

Arden Hills is a strong community that values its unique environmental setting, strong residential neighborhoods, vital business community, well-maintained infrastructure, fiscal soundness, and our long-standing tradition as a desirable City in which to live, work, and play.

## CALL TO ORDER

### 1. APPROVAL OF AGENDA

### 2. PUBLIC INQUIRIES/INFORMATIONAL

Public inquiries/informational is an opportunity for citizens to bring to the Council's attention any items not currently on the agenda. In addressing the Council, please state your name and address for the record, and a brief summary of the specific item being addressed to the Council. To allow adequate time for each person wishing to address the Council, we ask that individuals limit their comments to three (3) minutes. Written documents may be distributed to the Council prior to the meeting, or as bench copies, to allow a more timely presentation.

### 3. STAFF COMMENTS

#### 3.A. Rice Creek Commons (TCAAP) And Joint Development Authority (JDA) Update William S. Joynes, Sr., City Administrator

Documents:

[MEMO.PDF](#)

### 4. APPROVAL OF MINUTES

#### 4.A. December 12, 2016 Special City Council Work Session

Documents:

[12-12-16-SWS.PDF](#)

#### 4.B. December 12, 2016 Regular City Council

Documents:

[12-12-16-R.PDF](#)

4.C. December 13, 2016 Special City Council Work Session

Documents:

[12-13-16-SWS.PDF](#)

4.D. December 19, 2016 City Council Work Session

Documents:

[12-19-16-WS.PDF](#)

4.E. December 19, 2016 Special Regular City Council

Documents:

[12-19-16-SR.PDF](#)

4.F. January 9, 2017 Regular City Council

Documents:

[01-09-17-R.PDF](#)

4.G. January 17, 2017 City Council Work Session

Documents:

[01-17-17-WS.PDF](#)

5. CONSENT CALENDAR

Those items listed under the Consent Calendar are considered to be routine by the City Council and will be enacted by one motion under a Consent Calendar format. There will be no separate discussion of these items, unless a Councilmember so requests, in which event, the item will be removed from the general order of business and considered separately in its normal sequence on the agenda.

5.A. Motion To Approve Claims And Payroll

Sue Iverson, Director of Finance and Administrative Services  
Ashley Bertrand, Accounting Analyst

Documents:

[MEMO.PDF](#)

5.B. Motion To Approve Pay Equity Report

Sue Iverson, Director of Finance and Administrative Services

Documents:

[MEMO.PDF](#)

[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)

5.C. Motion To Approve The Amended 2017 Fee Schedule

Julie Hanson, City Clerk

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)

5.D. Motion To Approve Resolution 2017-005 Approving LG230 Application To Conduct Off-Site Gambling For Merrick, Inc.

Julie Hanson, City Clerk

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)

5.E. Motion To Approve Resolution 2017-003 Appointing Paul Beggin To The Parks, Trails, And Recreation Committee (PTRC) For A Term Expiring December 31, 2019

Sara Knoll, Parks and Recreation Coordinator

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

5.F. Motion To Approve Resolution 2017-004 Appointing Rob Williams To The Economic Development Commission (EDC) For A Term Expiring December 31, 2019

Matthew Bachler, Senior Planner

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

5.G. Motion To Approve The Proposed Schedule And Scope For Planning And Economic Development Services For A Higher Education Study

Eric Zweber, Interim City Planner

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

5.H. Motion To Approval Proposal To Authorize WSB To Complete The City's Water

Supply Plan Update

Sue Polka, Interim Assistant Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)

5.I. Motion To Accept Proposal From Forest Lake Contracting, Inc. For Removal And Replacement Of Bridge Lighting At County Road E And Snelling Avenue

Sue Polka, Interim Assistant Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)  
[ATTACHMENT D.PDF](#)

5.J. Motion To Approve Lake Johanna Fire Department Capital Expenditures

Sue Iverson, Director of Finance and Administrative Services  
Dave Perrault, Finance Analyst

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

5.K. Motion To Approve Ordinance 2017-002 Amending Chapter 6, Subsection 620.05, Of The Of The Arden Hills City Code Regarding Alarm Systems And User Fees; Notices

Sue Iverson, Director of Finance and Administrative Services  
Dave Perrault, Finance Analyst

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

5.L. Motion To Accept Resignation Of Ken Novack, Public Works Superintendent

Sue Iverson, Director of Finance and Administrative Services

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

5.M. Motion To Cancel February 27, 2017 Regular City Council Meeting

Sue Iverson, Director of Finance and Administrative Services  
Julie Hanson, City Clerk

Documents:

[MEMO.PDF](#)

## 6. PULLED CONSENT ITEMS

Those items that are pulled from the Consent Calendar will be removed from the general order of business and considered separately in its normal sequence on the agenda.

## 7. PUBLIC HEARINGS

Under this Public Hearing section, citizens have an opportunity to discuss ideas regarding Rice Creek Commons (TCAAP) development. Please be sure to complete a "Request to Appear before City Council" form (available at the back table). Completed forms may be given to the City Clerk.

### 7.A. TCAAP Development Discussion Opportunity For Residents

Mayor Grant

Documents:

[MEMO.PDF](#)

## 8. NEW BUSINESS

### 8.A. 2017 Trail Project And Old Snelling Water Main Improvement Project 17-W-001 – Engineering Services

Sue Polka, Interim Assistant Public Works Director/City Engineer

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

### 8.B. City Properties Appraisal Services Proposals

Matthew Bachler, Senior Planner

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)  
[ATTACHMENT C.PDF](#)

### 8.C. Rice Creek Commons Municipal Site Task Force

William S. Joynes, Sr., City Administrator

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

8.D. Professional Services Agreement With WSB And Associates

William S. Joynes, Sr., City Administrator

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)  
[ATTACHMENT B.PDF](#)

8.E. Request For Proposals –City Hall Assessment And TCAAP Civic Site

William S. Joynes, Sr., City Administrator

Documents:

[MEMO.PDF](#)  
[ATTACHMENT A.PDF](#)

9. UNFINISHED BUSINESS

10. COUNCIL COMMENTS

**ADJOURN**